

RIVERSIDE GOLF CLUB

**NOTICE OF ANNUAL CLUB MEETING – 6PM, TUESDAY 27 OCTOBER 2020
NARROWS COURSE CLUBROOMS**

Dear Members,

Notice is hereby given that the ACM of members of Riverside Golf Club Incorporated will be held at the Narrows Course Clubhouse on Tuesday 27 October 2020, commencing at 6pm, in order to consider, amongst other agenda items, a resolution for replacement of the existing constitution of Riverside Golf Club.

Constitution

Motion:

Moved by the President, with the approval of the Executive Board that the following resolution in accordance with rule 19 of the existing constitution:

“That the existing Constitution of Riverside Golf Club Inc. be revoked and that the Constitution tabled at the meeting, and for the purposes of identification, signed by the President, be adopted as the Constitution of Riverside Golf Club Inc.”

Please refer to the Explanatory Notes which accompany this notice of meeting for an outline of the proposed new Constitution.

Advance Voting

Please note that members will be able to vote on the Constitution Motion using the Advance Voting process as set out in the existing Constitution. The voting form is included in this pack.

General

The Board will answer any questions on this topic and we request that these be submitted via email to gm@riversidegolf.co.nz by 4.00pm, 20 October 2020 to ensure adequate time to prepare. Priority will be given to questions submitted prior to the meeting.

As well as the forementioned motion, the purpose of the meeting is to consider the following matters:

1. Adoption of Annual Report and Financial Statements, and Appointment of Auditor

2. Appointment of Executive Board and Other Officers

Should the new Constitution be accepted;

The Board calls for nominations for the following positions for the 2020/21 year:

Executive Board



President



Club Captain



Vice President

Players Committee

 Women's Captain
 Junior Convenor

 Midweek Convenor
 Veterans Convenor
 Tournament Convenors (2)

Nomination forms for all positions are attached, and copies of the nomination forms are also available from the Proshop, from the Riverside office, from the Riverside website, and by emailing gm@riversidegolf.co.nz. Nominations must be completed and handed in to the Proshops or the Riverside office. Scanned copies of completed nomination forms may also be emailed to gm@riversidegolf.co.nz. Nominations must be submitted no later than 5pm on Sunday 25 October 2020. Members may be nominated for more than one position, however on appointment to any one position at the Annual Club Meeting, the nominations of the appointed member for any other positions will be voided.

The Board has determined in accordance with the Rules of the Club that the Players Committee Representatives will be elected by all eligible members of the Club, and all members are eligible for each of those positions. The Board expects that the principle activities of the Players' Committee for the 2020/21 year are:

- Establishment of the Junior Programme
- Determine and operate a playing programme
- Consult with members as to how the playing programme should be structured to best serve members
- Selection and management of interclub teams
- Fundraising activities i.e. raffles
- Running of Open Tournaments

Notices of Motion

In accordance with the Rules of the Club, notices of other motions to be put to the Meeting must be received by the Board no later than **5pm on Tuesday 27 October 2020**.

Attendance at Meeting

All financial members of the Club, regardless of membership category are entitled to attend the Meeting. For the purposes of clarity, only members who are aged 18 and over and are current with their subscription payments are entitled to vote at the Meeting. The quorum for the Meeting is 40 members with voting rights.

We look forward to meeting with you on the 27th of October.

Peter Claringbold
Vice President and Chairman
For and on behalf of the Executive Board
Riverside Golf Club Inc.

Explanatory notes

Adoption of new Constitution

In recent years, the Executive Board has become concerned that the existing Constitution has needed modernising in order to address a number of key issues. In particular, the Executive Board was concerned that the Constitution needed to:

- Remove rules relating to the merger of Narrows and Lochiel which are no longer relevant.
- Be updated in order to address matters in accordance with ‘best practice’ for not-for-profit sporting organisations or at least in a manner that is more in keeping with what should be regarded as “usual” for a substantial not-for-profit sporting organisation in New Zealand.
- Provide a greater focus on governance matters and ensure a modern governance structure suitable for an organisation the size, value and complexity of Riverside Golf Club.
- Be modernised.

A summary of the key material changes to the existing constitution is set out below. In addition, we have included a marked-up version and clean version of the new constitution for members perusal.

Key changes from the existing constitution

The key material changes from the existing constitution are summarised as follows:

- Including the Foundation Membership concept in the Constitution
- Requiring the audited accounts to be provided to members prior to the ACM
- Addition of Conflict of Interest rules for Executive Board Members (EBMs) which reflect best practice
- EBMs appointed for three-year terms including President and Vice President (currently one year) which reflects best practice
- Six voting EBMs compared with the current maximum of ten voting EBMs which reflects best practice. Board can appoint up to two additional NON-VOTING EBMs if required
- President and Vice President continue to be elected by members at an ACM
- Four EBMs appointed by an Appointments Panel to ensure the Board has a suitable skills and diversity mix
- Club Captain not *automatically* an EBM but may be an appointed EBM
- Addition of maximum length of tenure on the Board which is good practice
- Appointment of transition Board (up to 31 March 2021) to allow time to implement the new Board appointments. Appointed Transition Board members are four of the existing Board, plus President and Vice-President
- Removal of outdated and unused rules relating to the merger of Lochiel and Narrows

The Executive Board is strongly recommending members vote in favour of approving the new constitution as the changes are critical to ensure Riverside Golf Club Inc. has the rules structure, skills and resources required to govern and manage your Club.